



2019 SIGN UP SHALER AREA BOYS SOCCER BOOSTERS VOLUNTEER ACTIVITIES/JOB DESCRIPTIONS

CONCESSION STAND COORDINATOR/BUYER – Beth Michalek

- Obtain list of needed items from Coordinator and purchase items from Sam's Club. Take items to concession stand and load in storage/freezer. Provide copy of receipt to Treasurer for reimbursement.

CONCESSION STAND OPENER – Erica Ritts

- Arrive 45 minutes prior to the first game starting. Opens concession stand for all home games and makes sure all supplies from storage closet are in concession stand. Put candy, chips, etc. out for display and start cheese warmer. Prepare hot pretzels. Once concession stand is set up and JV game concession stand workers are present, opener may leave the stand. This job should take approximately 20-30 minutes.

CONCESSION STAND GRILLER – Tony DeLeonibus

- Responsible for Grilling at home games, items include hot dogs and hamburgers

CONCESSION STAND CLOSER – Jeannie Maurer

- At half time of the Varsity game, closer will go to the concession stand and make sure closing duties are handled. Shut off cheese warmer and make sure Varsity game workers start restocking and cleaning the concession stand after the half time rush is over. At the end of the game, go over to the concession stand and make sure all items are being put away, all items are being restocked and all bins are placed back into the storage closet. Concession stand should be clean and all items returned to closet before leaving.

CONCESSION STAND SCHEDULER – Cindy Clark

- Responsible for making sure there are volunteers to work all home games. Send out email notification to all JV and Varsity parents/guardians regarding dates and number of volunteers needed. If no one volunteers for a game, scheduler is responsible to send out additional emails to recruit volunteers.

SPONSORSHIP COORDINATOR – Craig/Beth Michalek

- Responsible for organizing and collecting sponsorship information from players/families. Arrange for any banners to be created for season.

HOME GAME PROGRAMS – Craig/Beth Michalek

- Development of game program as well as obtaining visiting teams player information to insert in to master program.

HIGH SCHOOL PARENT REPRESENTATIVE – Rick Schwartz/Tom Woessner

- Arranging Team snack after away games according to booster guidelines.

MIDDLE SCHOOL PARENT REPRESENTATIVE -

(1) - Shannon Povich – 7th Grade

(2) - Karen Salego – 8th Grade

- One parent from each grade (7th & 8th) will be the contact persons between the Boys Soccer Boosters and the Middle School team to assist in gathering or communicating information, payment, etc. Arranging Team snack after away games according to booster guidelines.

CLOTHING ORDER/SPIRITWEAR COORDINATOR – Karen Salego

- Meet with company to choose items and design logo for clothing/spiritwear. Distribute and collect order forms (or utilize online website if available), process orders and deliver orders.

HOMECOMING COORDINATORS (2)

(1) - Mike Jashinski

(2) - Ed Seidl

- Responsible for coordinating volunteers to work the homecoming booth set up, sales and clean up. Responsible for organizing donations of haluski, beverages, snacks and supplies and coordinating drop off times/locations. Responsible for obtaining the Homecoming stand permit from the school.



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SENIOR NIGHT COMMITTEE COORDINATORS (2)

** Junior Class Parents are required to assist with Senior Night as "Staff"

(1) - Jen Hartley

(2) - Kim Warren

- Coordinators should be Junior parents although Sophomore parents are more than welcome to volunteer. Responsible for organizing food, drinks, senior booklet, flowers, pictures, lighted archway, etc. There is a book that is handed down each year with contact information to help coordinate this event.

BANQUET PROGRAM - _____

- Responsible for gathering pictures, player information and coaches' information to prepare a program for the banquet. Boosters have examples of previous banquet programs.

BANQUET SLIDESHOW (2)

Middle School –Leah Russano

JV/Varsity – Jen/John Hartley

- Responsible for gathering photos of all players from games. Usually team photographer will provide some pictures, but would also be responsible for soliciting pictures from other parents. Coordinate pictures with music to play at the banquet.